

DATA SHARING CONSORTIUM MEETING

October 14, 2014

Hosted by Brevard County Sheriff's Office (North Region/Titusville)

- **Call to Order/ Welcome and Introductions**
 - Jim McClure called the meeting to order at 10:00 a.m.
 - Attendees introduced themselves.
 - Attendees were announced that were joining by web conference.
 - Bonnie Hart, new Metadata Planner for Region 5 (replacing Lynn McCullough), was introduced to the group.

- **PawnWeb Revisions/ Enhancements**
 - Jim reminded us that pawn shops use PawnWeb and agencies use PawnWeb 2, which is important to remember when shops ask questions.
 - Feedback was requested regarding Inspection Reports and the responses included:
 - Users want the ability to export reports to either PDF or to Excel. Both formats are helpful depending on the intended use of the results.
 - Users would like to be able to pull all transactions within a date range, review the results, and click on the ticket(s) in the list they want to view.
 - Users would like to search for a group of items at one time and select the ones they want to view, in addition to being able to run a query for a single article/item.
 - A suggestion was made to enable users to make notes on the electronic copy of a report.
 - Some additional reports being developed are 1) contact information for all shops in selected area; and 2) historical transactions from a shop.
 - The ability to DELETE a shop has been added to PawnWeb. (Data remains in FINDER)
 - The LETTR programmers will explore whether FCIC notifications can be provided to an agency that does not have a PawnWeb account.
 - Municipalities that do not have PawnWeb sometimes forget that their data is not available in FINDER until the Sheriff's Office reports it (not a FINDER issue).
 - It was noted that counties have difficulties when some of their city agencies are on PawnWeb and some are on other commercial pawn reporting systems Dan Burroughs reminded us that some of those companies are unwilling to share the data that they control, even though the data belongs to the agencies.
 - Any special requests can be emailed to Jim@lettr.org.

- **FINDER Revisions/Enhancements**
 - The programmers are working on the following enhancements which should be delivered by the end of December:
 - Adding local gun record query from PawnWeb only into FINDER

- Ability to query multiple tag numbers or multiple phone numbers with one search
- Connecting the vehicle data gap between scrap and vehicle queries
- **Next Meeting & Additional Notes**
 - If users forget their password or user name and are unable to reset it in the program, they need to contact the administrator within their agency. LETTR does not have the ability to reset passwords for agencies that have their own node.
 - Visit the LETTR team in Booth 2386 at the IACP Convention in Orlando on October 25 – 28, 2014.
 - Follow us on TWITTER @lettr_inc
 - Please send support requests or technical questions to support@lettr.org for the quickest response and to assist our tracking of issues or for future revisions.
 - The next meeting will be on December 9, 2014 at 10:00 a.m. at a location (to be announced) in the Orlando area. Jim asked if moving the meetings around the region was working for everyone and the response was mostly neutral.

The meeting was adjourned at 11:10 a.m.